

- Use the [group registration form](#) to submit conference dates, group size, housing needs, registration times, etc.
- Once the group registration form is submitted, a contract will be mailed to sign and return. Your signature indicates your agreement to comply with our [housing guidelines](#).
- Upon completion of the contract, space is reserved and the Department of Residence prepares for the arrival of your group.
- The room includes room keys, bed linens, towels, soap and a cup. Washcloths and blankets are available in the hall office at no charge. Guests in the traditional halls share a restroom and shower rooms. The restrooms are cleaned daily.
- For special accommodations, please contact the Summer Conference Coordinator.
- The central conference office is located in Rider Hall and is open to meet guests' needs for information and access to services.
- The residence hall check-in period should not exceed one hour; organized group activities should begin within 30 minutes of the scheduled end of registration.
- Following check-in, UNI conference services will present a camp welcome and safety overview that needs to be planned as part of the group's first day agenda (approx. 10 minutes).
- Chaperone background checks must be completed and submitted to the Department of Residence prior to the group's first day on campus.

### **Group Conference Housing Rates (Summer 2017)**

| <b>Room Type</b>                                       | <b>Daily Rate Per Person</b> |
|--|------------------------------|
| Traditional Hall (Youth)<br>Non Air Conditioned Double | \$23.00                      |
| Traditional Hall (Youth)<br>Non Air Conditioned Single | \$30.00                      |
| Apartment-Style Hall (Adults)<br>AC Single             | \$40.00                      |

### **Group Conference Meals (Summer 2017)**

| <b>Meal</b> | <b>Ages 12 &amp; over</b> |
|-------------|---------------------------|
| Daily Rate  | \$24.00                   |

Groups are expected to eat meals on campus as provided by the Department of Residence Dining Services. The daily rate is comprised of eating three consecutive meals - breakfast, lunch and dinner in the dining center. Other options will be made available in instances in which the dining center is not open.

### **Additional Services**

**Air Conditioning** - Air conditioning units may be installed in rooms within our traditional halls when special

accommodations are necessary, at a cost of \$5 per day.

**Internet Access** - Use of wifi is included as part of your stay.

**Laundry Facilities** - Guests may use the residence hall washers and dryers for no additional charge, as it is included as part of your stay. Take advantage of our [Wash Alert](#) system!

**Extra Change of Linens** - Linens are included with each room for up to one weeks use. Fresh linens may be provided at a cost of \$4 per request above the weeks use.

**WRC Pass** - \$5 daily admission or \$15 for weekly, unlimited use. (Paid for separately at the WRC administration offices.)

**Parking Pass** - \$2.50 per vehicle per day. Permit parking will be available in the lot near Panther Village and Rider Hall, or in any C lot on campus.

## Questions?

(319) 273-2333 | (866) 270-9411

[conferences@uni.edu](mailto:conferences@uni.edu)

[Conferences](#)

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