HOW TO DO LAUNDRY

www.uni.edu/dor/laundry
WHAT DO THE BUTTONS DO? (WASHING MACHINE)

Soil: how dirty are your clothes?

Cycle selection: normal, permanent press (minimizes wrinkling in dress clothes), delicates (for delicate clothes)

Temperature levels: hot cleans better but can shrink clothes; cold is best option for environment
WHAT DO THE BUTTONS DO? (DRYER)

**Cotton**: High heat for towels, jeans, sweats and other heavy fabrics

**Permanent press**: Medium heat for synthetic fabrics

**Gentle**: Low heat for delicate items like lingerie and workout clothes

**Air dry**: No heat - great for fluffing pillows or refreshing clothes
WHAT ARE THE SECTIONS OF THE LIQUID RESERVOIR

Liquid softener: softens clothes; a substitute for dryer sheets

Liquid bleach: use sparingly and only with whites!

Prewash: A cold wash to remove bad stains and soak

Liquid detergent: the slot you will use most often; DO NOT use powdered detergent or PODS here!
STEP 1: SORT CLOTHES BETWEEN WHITES, DARKS AND LIGHT COLORS AND GRAB SOME DETERGENT

High Efficiency (HE) detergent is required
STEP 2: OPEN WASHING MACHINE AND INSERT CLOTHES
STEP 3: OPEN UP LIQUID RESERVOIR
STEP 4: POUR DETERGENT IN BOTTOM RIGHT SLOT

Don’t overfill with detergent; refer to the liquid reservoir diagram.

If using powder detergent or PODS, place directly in washer on top of clothes.
STEP 5: CLOSE DOOR AND DETERMINE WASHER SETTING (REFER TO WASHING MACHINE BUTTON DIAGRAM)
STEP 6: PRESS START

Make note of the washer number and use our Wash Alert system to tell you when your wash cycle is complete:
www.uni.edu/dor/laundry
STEP 7: ONCE WASH CYCLE IS COMPLETE, OPEN WASHER DOOR AND TRANSFER CLOTHES TO DRYER
STEP 8: CLEAN OUT LINT TRAY OF DRYER AND ADD A DRYER SHEET IF YOU CHOOSE
STEP 9: CHOOSE YOUR DRYER SETTINGS AND PRESS START.

Make note of the dryer number and use our Wash Alert system to tell you when your dry cycle is complete: www.uni.edu/dor/laundry
STEP 10: ONCE DRYING TIME IS COMPLETED, OPEN DOOR AND CLEAN LINT TRAY. THEN TAKE YOUR CLOTHES OUT AND FOLD OR HANG RIGHT AWAY TO PREVENT WRINKLES
TIPS

- Powdered detergent and PODS cannot be used in the liquid reservoir. Put powdered detergent right on top of clothes in washing machine.

- Have a problem with the machines? Let us know by reporting it. Click on the “facility repair request” icon on the DOR website: uni.edu/dor

- Don’t forget to wash your sheets and pillow cases!