Roommate Request Tips

Following is information that may be helpful as you navigate through the roommate selection process.

“Include in Search”
By default all students are included in the roommate search. If you do not want your profile to be visible then you need to un-check the box. If you know the name and birth date of the person you want to room with, you can request them through the “Search for roommates by details”. You must both be included in the roommate search process. After you have requested each other as roommates you will both want to remove yourself from the search process. This will prevent other students from requesting you as a roommate.

Roommate Selection
“Suggested Roommates”
This section will show the first few students who most closely match your profile and who may be good roommate matches. You can “Request”, “View Profile” or “Send Message” to any or all of the students listed.

“Accepted Roommates”
This section will list all student you have accepted as a roommate or who have requested you as a roommate.

Search for Roommates
“Search for Roommates by Details”
You can enter your requested roommate’s full first and last name in the fields provided. Birth date is optional. Click on the search button and this will allow you to add them as your requested roommate. Remember, you and your roommate must both be included in the search in order for your names to be shown.

“Browse Matching Roommates”
This section allows you to look at the profiles of other students to search for a compatible roommate. Potential roommates are listed in the order of those students who most closely match your profile. By clicking on the view Profile link you can see how that student answered each individual question.

Click on the “Send Message” button to contact a student you may be interested in rooming with. This will send a system generated email to the student letting them know that you would like to learn more about them. You may contact more than one student by clicking the “Send Message” button on those profiles. Emails are sent to personal email accounts if the student is not yet enrolled in UNI classes.

When you click on the “Request” button you are adding the other student as a requested roommate. After you have found a student you want to room with you will want to go back and cancel any other requested roommates, and remove yourself from the search process. An automatic acceptance process is used so your requested roommate does not need to log on to their contract to accept the request.

After you have requested your roommate, both you and your roommate will want to remove yourself from the search process. This will prevent other students from requesting you as a roommate.

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