Accepting Applications for Technology Consultant
Job Begins Fall 2017 | Information Technology

Our Information Technology team supports the Department of Residence staff, with a variety of devices and applications, in addition to internet support for on-campus residents. We help fulfill the mission of the Students Affairs Division, “We help students succeed”, providing training in a team-oriented environment.

Job Description
Support various devices (desktops, laptops, etc.) through troubleshooting, updating, and documentation.

Assist on-campus residents in establishing and maintaining a high-quality internet connection. This includes answering phone calls, responding to incidents, emails, and appointments.

Educate residents and staff about University and Department of Residence technical policies.

Offer assistance with clerical and administrative tasks, including feedback regarding delivery of new IT projects and departmental functions.

About the Opportunity
We are constantly innovating to provide better service to residence life. As a team member, you will contribute to various new projects as well as experiencing and learning a broad range of technologies. Position advancement opportunities are available.

Technologies We Support & Use

Required Qualifications
• Strong communication skills
• Interest in a wide variety of new and existing technologies
• Self-starter with a desire to help others
• Ability to find solutions to new issues through research
• Competency with using Windows systems
• Cumulative GPA of 3.0 or higher
• Available for training and work during move-in week prior to the fall semester

Preferred Qualifications
• On-campus resident for the coming school year
• Experience maintaining Windows systems

Hours & Pay
10 to 15 hours / week
$9 / hour

Questions?
Email us at resnet@uni.edu

To Apply
uni.edu/dor/tech-jobs